

ROS 2 Technical Steering Committee

Draft Charter

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1. **Guiding Principles & Rationale.** The ROS 2 Project (“ROS 2” or “the project”) operates openly, such that plans, decisions, and processes are freely available to the general public in a timely manner. All interested parties should have access to information about the project direction and timeline, from casual observers to companies planning product releases.
2. **Responsibilities of the TSC.** The ROS 2 Technical Steering Committee (“TSC”) is responsible for the technical direction that the project takes. The TSC makes decisions on the project roadmap, developer policies and process, release schedule, and other matters that require technical supervision in ROS 2. It is intended that these decisions be final and authoritative, but successful implementation of any decision depends on commitment of the necessary resources from the organizations represented on the TSC. The TSC aims to ensure the following characteristics of the project:
 - a. **Independent and transparent governance.** The project is driven by the community that contributes to and uses the resulting software, with Open Robotics as the founding project sponsor.
 - b. **Coordination.** Those individuals and organizations that are contributing the labor and other resources to develop the project are in regular contact with each other to coordinate their plans and activities.
 - c. **Pace & quality.** The project advances as quickly as possible given the available resources and without sacrificing quality in the resulting software.
 - d. **Policies.** Contributions to the project are received, reviewed, and tested in a manner that is consistent with the requirements for widespread adoption of the resulting software in industry.
3. **Establishment of the TSC.** The TSC is made up of individuals who contribute materially to the project and/or individuals who represent organizations that contribute materially to the project. The TSC seeks to coordinate the contributions that members and their organizations are voluntarily making to the project. The TSC cannot compel or oblige any action on the part of a member, his or her organization, or that organization’s employees.
 - a. Material contribution is the commitment of a minimum level of effort toward developing software and/or documentation that is contributed to the project under the appropriate open source license. This contribution may be in the form of

in-kind labor and/or outsourced work. No fees or payments beyond material contribution to the project are required for TSC membership.

- b. The minimum level of effort commitment required to qualify for TSC membership is **1 full-time equivalent (FTE)**. This level may be changed by the TSC via a standard TSC motion and vote.
 - c. The TSC must have at least three members.
 - d. TSC membership is not time-limited.
 - e. The size of the TSC is limited to **20** members. This limit may be changed by the TSC via a standard TSC motion and vote.
 - f. The TSC may add additional members to the TSC by a standard TSC motion and vote. When considering the addition of a new member, the TSC is responsible for determining whether that potential member's material contributions to the project are appropriate and sufficient to qualify for membership.
 - g. A TSC member may be removed from the TSC by voluntary resignation, by a standard TSC motion and vote, or in accordance with the following participation rule:
 - i. In the case where an individual TSC member -- within any three-month period -- attends fewer than $\frac{1}{3}$ of the regularly scheduled meetings, does not participate in TSC discussions, and does not participate in TSC votes, the member shall be automatically removed from the TSC.
 - h. The TSC will periodically review the material contributions of TSC members to ensure that they continue to meet the minimum level of effort established by the TSC for TSC membership. In the case where a TSC member's material contributions fall below that minimum level, the TSC may decide to remove that TSC member by a standard TSC motion and vote.
 - i. With the exception of Open Robotics, there may be at most one TSC member from any single employer.
 - j. A TSC member may designate a proxy to participate in the TSC on that member's behalf.
 - k. TSC membership is public; the membership list is published via a website that Open Robotics maintains and updates periodically.
 - l. Open Robotics, as the founding sponsor of the project, has permanent membership on the TSC, hosts TSC meetings, and provides a representative to serve as chairperson.
 - m. Any organization or individual may apply for membership on the TSC by email to info@openrobotics.org.
4. **Meetings.** The TSC meets regularly in-person and/or via an electronic means.
- a. A minimum of three TSC members is required to establish a quorum to hold a TSC meeting.
 - b. Participation in a TSC meeting is open to current members. Other organizations or individuals may be invited by Open Robotics to observe a TSC meeting. TSC members may suggest to Open Robotics the names of individuals or organizations for consideration as potential observers.

- c. Minutes from each TSC meeting are published by Open Robotics shortly after the meeting. TSC meetings are not broadcast or recorded verbatim, but they should be treated as public discussions. Confidential information should not be discussed at TSC meetings.
- 5. **Working Groups.** The TSC may establish one or more working groups (“WGs”) to discuss specific topics in greater detail than is practical for the TSC as a whole.
 - a. A WG may be established by the TSC via standard TSC motion and vote. At the time of such establishment, the TSC is responsible for deciding the name, scope, and initial chair of the new WG.
 - b. A WG may be dissolved by the TSC via standard TSC motion and vote.
 - c. Each WG must be chaired by a TSC member. The chair of a WG is responsible for all aspects of that WG’s operation, including membership, meeting schedule, and decision-making.
 - d. A WG may bring findings and/or recommendations to the TSC for discussion and/or decision.
- 6. **Voting.** The TSC aims to operate by consensus. When consensus cannot be reached, decisions should in most cases be made by resource commitment: e.g., if a member wants to include a feature on the roadmap but the rest of the TSC is uninterested, then that member can choose to commit his or her organization’s contribution to development of the desired feature and thereby have it included in the roadmap. In cases where consensus cannot be reached and resource commitment is insufficient or inappropriate, simple majority voting is used, with each member having one vote.
- 7. **Project roles.** TSC membership does not influence the handling of code contributions, which continues to follow the established federated development model in which contributions are made by pull request and reviewed and approved by the appropriate maintainer(s) prior to merging. Commit rights and maintainer status are earned through code contributions to the relevant package(s).